|  |
| --- |
| **APPLICATION FORM FOR ACCREDITATION AS AN OBSERVER OF THE CONFERENCE OF EUROPEAN DATA PROTECTION AUTHORITIES** |

Pursuant to the Rules and Procedures of the Conference of European Data Protection Authorities adopted in Limassol on 28 April 2017, this Application Form should be filled by European public authorities with privacy/data protection competences wishing to be accredited as a Member of the Conference of European Data Protection Authorities

All Independent European public authorities with privacy/data protection competences accredited as Member of the European Conference shall accept the obligation to promptly notify the Accreditation and Support Committee insofar as significant changes occur in their situation possibly affecting the accreditation as member of the Conference of European Data Protection Authorities.

**Notes:** (a) Please complete application in English

(b) Please keep answers brief and to the point

(c) Please ensure that all 34 questions are fully answered

The Application form should be submitted at this email address:

**Use of information**

The information contained in this form will be used for processing the application and will be disclosed to members of the Accreditation and Support Committee and their staff. If questions concerning the accreditation arise, it may also be disclosed to the Members of the European Conference. Any personal data contained in the form is available for access and correction in accordance with the applicable data protection laws of the members of the Accreditation and Support Committee.

1. **Details of applicant**
2. Name and postal address of the applicant.
3. Contact person for this application:
4. Name
5. Email address
6. Direct telephone number
7. Postal address
8. **Type of application**
9. The application is for accreditation as:
10. European national authority YES/NO
11. European sub-national authority YES/NO
12. European authority within an international or supranational body YES/NO
13. Other specific status YES/NO
14. **Description of applicant**
15. Is the entity a European public authority which implements or have competence under:
16. Council of Europe Convention 108 YES/NO
17. EU Regulation 2016/679 YES/NO
18. EU Regulation 45/2001 YES/NO
19. EU Directive 2016/680 YES/NO
20. Description of Authority (e.g. commissioner, commission, board etc)
21. Is the Authority a public body? YES/NO
22. Geographical jurisdiction
23. Sectorial coverage (i.e. does the applicant’s jurisdiction cover the entire public and private sectors? If only part of a sector or if there are significant activities not covered, please specify)
24. Is the role of the Authority mainly concerned with data protection and privacy? YES/NO
25. Is the applicant an accredited member of the International Conference of Data Protection and Privacy Commissioners YES/NO

(if yes, please indicate the year of accreditation)

1. **Legal basis**
2. Title of law under which the Authority is constituted?
3. Is this mainly a data protection/privacy law? YES/NO
4. Status of the law (e.g. statute, regulation, executive order)?
5. Which body adopted the law?
6. What body has the power to amend or revoke the law?
7. Have questions been raised about the extent to which the law is consistent with Council of Europe Convention 108 and/or EU Regulation 2016/679 and/or Directive 2016/680 or which are claimed to be implemented in answer to question 25? (Applicants should supply further information to assist the Committee including a description of any measures under way to address these inconsistencies.)
8. **Independence**
9. Who appoints member(s) of the Authority? (Please explain if a different process applies to the presiding member compared to other Authority members in this question and in subsequent questions.)
10. What process is followed?
11. For what term are appointments made?
12. Does the law under which the Authority operates explicitly state that it acts independently? YES/NO
13. May the member(s) be removed before expiry of their term? YES/NO
14. If yes, who may remove member(s) of the Authority before expiry of their term?
15. Are the limited reasons specified in the statutory law, or in another law, providing the permitted grounds for removal?
16. What are the grounds for removal?
17. Does the Authority possess the following powers (briefly describe and give statutory references):
18. To initiate an investigation with seeking provision YES/NO
19. Make public statements YES/NO
20. Sanctioning unlawful data processing YES/NO
21. Does the Authority (and its staff) have immunity from legal suit for actions performed in the course of their duties? YES/NO
22. Applicants may list any other measures set out in the statute or in other laws which guarantee the Authority’s independence (for example if the law provides specifically that the financial control does not affect the Authority’s independence).

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Does the Authority possess functions in any of the following areas (briefly describe and give statutory references):
2. Compliance (e.g. audit, inspection) YES/NO
3. Approvals (e.g. prior-checking, notification) YES/NO
4. Redress for individuals (e.g. complaints, conciliation, enforcement) YES/NO
5. Sanctions available to Authority YES/NO
6. Guidance (e.g. compliance advice) YES/NO
7. Public education YES/NO
8. Policy advice (for government/Parliament) YES/NO
9. Research (e.g. into developing technologies, privacy issues) YES/NO
10. How many employees are currently employed by the Authority? (please indicate whether is full time or part time and provide separately the number of administrative staff (e.g. HR, drivers, logistics, etc)
11. Is the staff chosen by the Authority?
12. What is the annual budget of the Authority?

Additional comments

1. Applicants are invited to offer any further comment that they wish.

|  |
| --- |
|  |

**Other materials**

1. List any attachments which will accompany the application as an electronic attachment or to follow by post.

|  |
| --- |
|  |

1. If law under which the Authority operates is accessible on the Internet, please give reference (if available in English)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. If a recent annual report of the Authority (or a similar recent publication outlining typical activities) is available on the Internet (if available in English), please give the reference (upon your own views, please list and shortly summarise your most important decision/activity in the recent year:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. The institution to which the applicant reports:
2. Head of State,
3. Head of Government,
4. Legislature.